

Operation Manual of Commodity and Financial Services
For
COFCO-UAE

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Rensol Technologies (S) Pte. Ltd.
462 Crawford Lane #02-25
Singapore 190462
Tel: 66521280
E-mail: - contact@rensoltech.com.
Website: - www.rensoltechnologies.com

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Author	Arunangshu Chowdhury		

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Rensol Contact Person

Name	Bhawna Chadha
Phone Number	+91 9811464663
email	Bhawna.chadha@rensoltech.com

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1 Introduction

User Manual of Commodity and Financial Services Application is developed by Rensol Technologies (S) Pte. Ltd. for COFCO Intl. UAE users of COFCO Intl. can refer to this document for operating and using the above developed application to all its capabilities.

The document depicts each form of the application and explains in detail how to navigate and gives clear understanding of its functionality.

Rensol implemented existing CFS Application as part of CFS Phase-II Implementation with modifications for use by UAE (GEMMAYZ) users.

2 Overview of CFS Application

This web application has been built for COFCO International which is the overseas agriculture business platform for COFCO Corporation, China's largest food and Agriculture Company. It supplies agriculture products around the world through their globally integrated supply chain, originating from surplus producing regions to supply regions with high demand.

- **Application Overview**

CFS is a fully web based global financial management application which

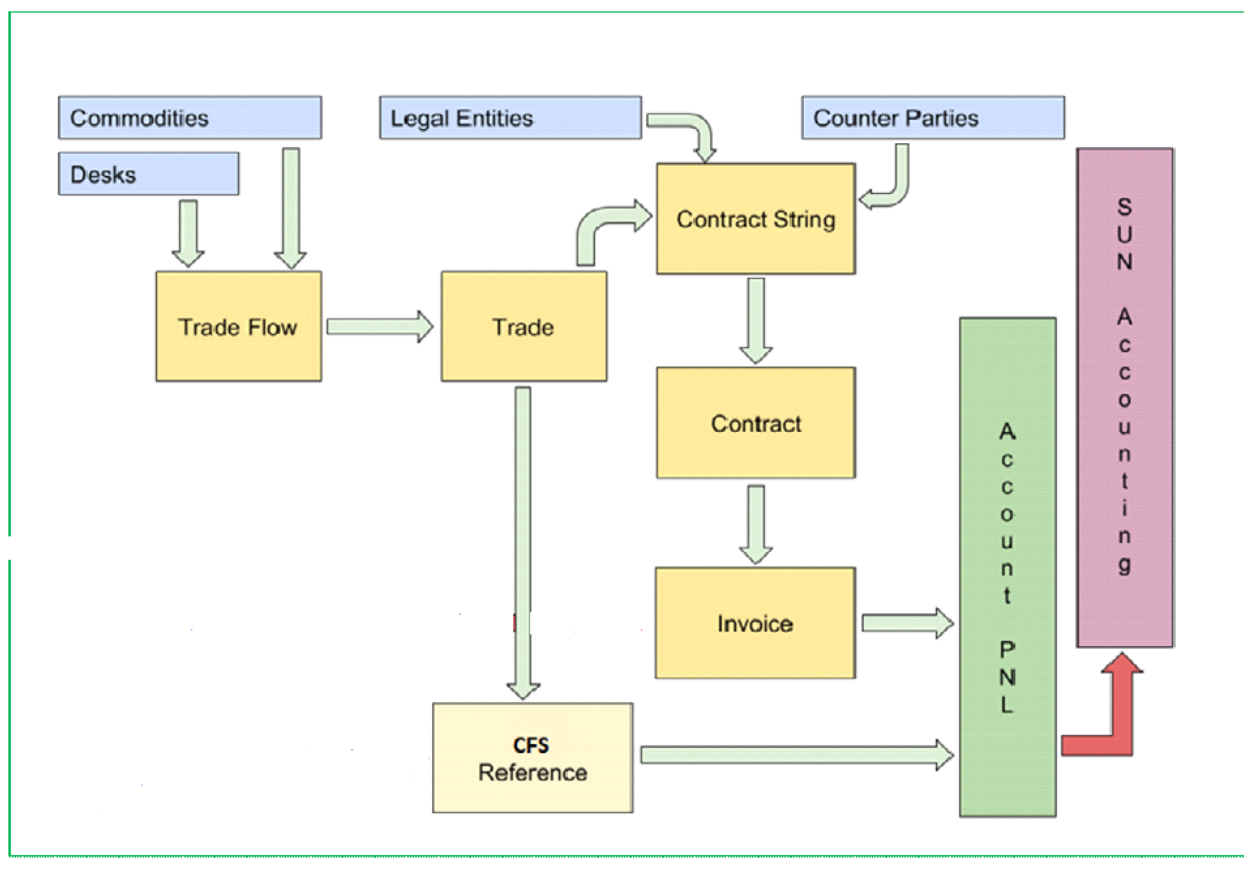
1. records and manages multi commodities & trades within the internal companies and outside.
2. manages accounting operations such as Trade and Shipment Management, Invoice creation, Report Generation, Financial Accounting (SUN) Posting etc.
3. has been developed on Microsoft based technology i.e., ASP.NET, MVC and MS SQL server.

- **Application Details**

- Key benefits of CFS are:

1. User friendly
2. Anytime changeable application with the ability for the solution to adapt to possible or future changes in its requirements.
3. Trade Creation with Multiple Trade Flow in various currencies
4. Creating Invoice with Amount Adjustment functionality
5. Takes care of multi-currency and price fluctuations into consideration.
6. Pushing various data in accounting and posting in Financial Accounting (SUN).

- Overall Business Process Flow of CFS Application

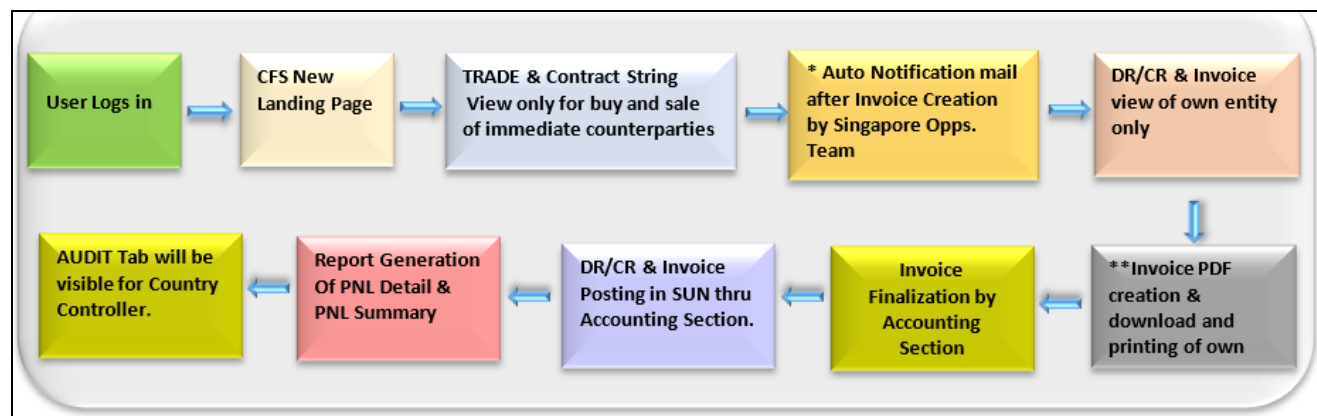


Overall CFS Business Steps

Trade Flow Generation
Trade Generation
Contract String Generation
Contract Generation
Invoice Generation
Double entry of Invoice data in Trade PNL and Balance sheet
Invoice posting to SUN accounting
Reports

Technology
Database :- SQL Server 2017
Language :- C#
Platform :- ASP.NET

• **New Business Flow diagram for the users of UAE (GEMMAYZ) only in this CFS Application**



Note:

- i. All Create/Edit/Delete of Trade Flows, Trades, Contract Strings, Contracts, Invoices, DR/CR Notes will be executed only by Operation Team for **UAE (GEMMAYZ)** entity which is in the scope of CFS Phase-II Implementation.
- ii. * Once Invoice is generated by Operation Team, a system generated auto-notification mail along with respective invoices as attachment will be sent to GEMMAYZ entity's Accounting team with C.C. to Operation and Accounting Team from CFS_Notification@cofcointernational.com.
- iii. **The existing facility in CFS application of Invoice creation in PDF Format, download and printing of own entity only will also be there.
- iv. **UAE (GEMMAYZ)** users will do the Invoice Finalization & SUN Posting along with their own DR/CR and Invoice once they receive a system generated auto-notification mail along with respective invoices as attachment. Users will also have the facility of reverse-posting if posting done wrongly. The user will also have the facility to add 3rd party invoices before posting in SUN.
- v. Following Menus, Modules and Sub-Modules will be visible for users of UAE (GEMMAYZ) to access in this CFS Application.
 - a) **Operation**
 - a. Transaction
 - i. View Trade
 - b. Contract String

- c. Contract
 - i. Contract List (only display)
 - ii. Search by Contract
- d. Invoice
 - i. Invoice List along with Finalization
 - ii. View Invoice
- e. Debit/Credit
 - i. Create / Show Dr Cr
 - ii. View Dr/Cr
- b) Accounting**
 - a. Trade Accounting for Sun Posting
- c) Reports**
 - a. Accounting Reports
 - i. PNL Detailed Report
 - ii. PNL Summary Report
- d) Documentation**
- e) Audit**
- f) Help**
 - a. User Manual

3 Login Screen

URL for UAT server: - <http://euwe01zuatsfm01/SFM>

URL for Production server: - <http://euwe01zprdsfm01/sfm>

The first screen of the application is the login page. The user is required to validate their credentials for authorizing their rights to use this application.

This is essential for the security of the software. Only authorized users are eligible to access the modules available in the application.



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LOG IN

User Id* Enter User Id

Password* Enter Password

☐ Show Password

Login

[Change password](#)

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Steps for Login:

1. UAE (GEMMAYZ) user needs to enter valid 'UserId' and 'Password'.
2. The user then clicks on 'Login' button.
3. If user needs to change the password.
 1. Click on the link Change Password.



中粮国际
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LOG IN

User Id* Enter User Id

Password* Enter Password

☐ Show Password

Login

[Change password](#)

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2. On click, a new page will open.

Change Password

User Id*

Old Password*

Password*

Conform Password*

shree

.....

🔑

🔑

Submit

[Login](#)

*Password should contain atleast 8 characters including atleast one special character, one uppercase character and one numeral

3. Fill up the form.

- User Id
- Old password
- Create a new password following the password policy given below.

Length at least 8 characters

It should contain

 - At least one special character
 - At least one uppercase character
 - At least one numeral
- Re-enter the new password.

4. Click submit.

5. After the form submission the login page will show up with a success message.

LOG IN

You have changed the password successfully. Please login with your new password.

User Id*

Password*

☐ Show Password

👤 Enter User Id

🔑 Enter Password

Login

[Change password](#)

6. Login with the new password.
7. User must repeat the process after 90 days again.

Note:

An account lock feature also had been implemented. If user tries to log in with a wrong password 3 times consecutively, then the account will get locked.

To unlock the account, user needs to contact **Global Controller**.

4 Main Screen

In CFS application the first screen that appears after login displays the open trades ONLY of UAE (GEMMAYZ). On the top right corner of the header section there are Logout and Homepage buttons.

By clicking on the logout button, a user can logout from the application, which will also destroy the active session.

The screenshot displays the 'OPEN TRADES' section of the CFS application. At the top, there is a navigation bar with the COFCO INTL logo and the text 'Commodity and Financial Services'. Below this, a welcome message reads 'Welcome Fatima Zahra | Monday, June 7, 2021'. The main interface features a dark blue header with menu items: Operation, Accounting, Reports, Documentation, Audit, and Help. Below the header, there is a section for filtering trades with dropdown menus for 'CFS Ref No', 'Counterparty/Bank/Agent', 'From Date', and 'To Date'. There are also 'Download' and 'Reset' buttons. A table below the filters shows a list of open trades with columns for Trade Date, CFS Ref No, Counterparty, Issuing Bank, Distribution Bank, Vessel, Currency, and Amount. The table contains six rows of data.

Trade Date	CFS Ref No	Counterparty	Issuing Bank	Distribution Bank	Vessel	Currency	Amount
24/11/2020	20-1815	Gemmayz			Giovanni Topic	USD	11,806,487.25
23/09/2020	20-1698	Gemmayz			June Loong	USD	5,203,000.00
10/09/2020	20-1656	Gemmayz			Alpha Legacy	USD	10,209,290.00
24/08/2020	20-1604	Gemmayz			Isabelita	USD	8,190,478.83
24/08/2020	20-1603	Gemmayz			LBC Nature	USD	9,224,163.11
20/08/2020	20-1578	Gemmayz			KT Birdie, Navios Taurus	USD	7,459,492.15

Action Button: - To view the details of the trade, user needs to click on the required CFS Ref. No.

Once user clicks on the required CFS Ref. No, the below screen(sample) will get display.

Operation
Accounting
Reports
Documentation
Audit
Help

TRADE

CFS Ref No: 19-1004
Parent Ref No:
CFS Ref No: 19-1004
Status: Active
Created By: Wong Yook Shan
Created On: 01-02-2019

Trade Date*
01/02/2019

Transaction*
Bank

Counterparty*
AAPL

Risk Country*
India

Risk Issuer*
Select

Comment
Enter comment

Currency*
INR

Amount*
1,014,762,525.00

Fx Rate*
71.07

Amount in USD
14,278,352.68

Instrument Type*
Collection

Bloomberg Trade
IND 1919

Transaction Type*
FX Opportunity

Transaction Sub Type*
FX Opportunity INO INR

Tenure Days
270

Trade Flow*
TF-194

Save
Cancel
Print

DISTRIBUTION

SHIPMENT

ACCOUNTING

BLOOMBERG

DOCUMENTATION

Print
Copy
Clone
Void
Activate
Finalize

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Action Button: - User can print the details by clicking the Print button.

Below is the sample of the details report.

TRADEREPORT

Origination

CFS No	Trade Date	Transaction	Counter Party	Risk Issuer	Country	Trade Flow	Currency	Amount	Amount (in USD)	Fx Rate	Instrument Type	Transaction Type	Transaction Sub Type	Tenure Days
19-1004	01 Feb 2019	Bank	AAPL		India	TF-194	INR	1,014,762,525.00	14,278,352.68	71.070000	Collection	FX Opportunity	FX Opportunity INO INR	270

Distribution

CFS No	Investor 1	Bank 1	Investor 2	Bank 2	Amount	Margin Over Libor	Other Cost	Discount Date	Maturity Date	LC No	Remarks

Shipment

CFS No	Goods	Origin	Destination	Vessel	Quantity	BL Date	Remarks
19-1004	Corn	Romania	South Korea	Star Helena	62351.0000	30 Dec 2018	

Account Income Segment

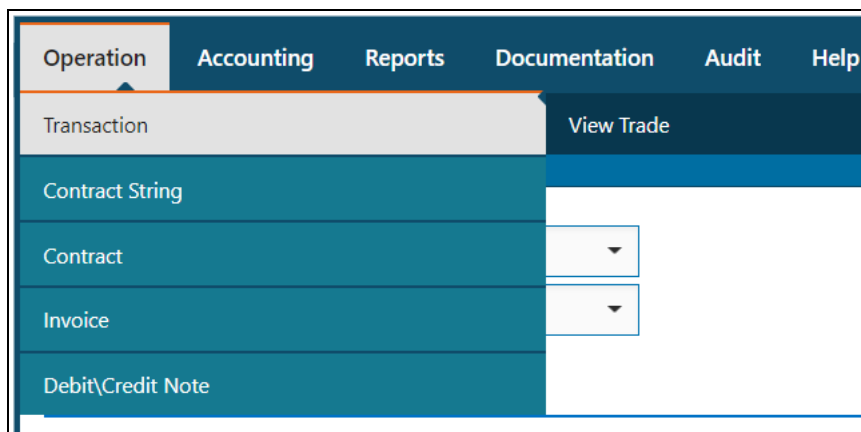
Account Status	Booking Entity	Publish Status	Posting Date	Company SAP Account	SUN PNL Account	SUN PNL Inter Co. Code	Country	Fx Rate	Assignment Text No.	Currency	Amount	SAP Fx Rate	Amount in USD

Account Cost Segment

Account Status	Booking Entity	Publish Status	Posting Date	Company SAP Account	SAP PNL Account	SAP PNL Inter Co. Code	Country	Fx Rate	Assignment Text No.	Currency	Amount	SAP Fx Rate	Amount in USD

This application was created using the trial version of the XbraReports.

5.1 Transaction

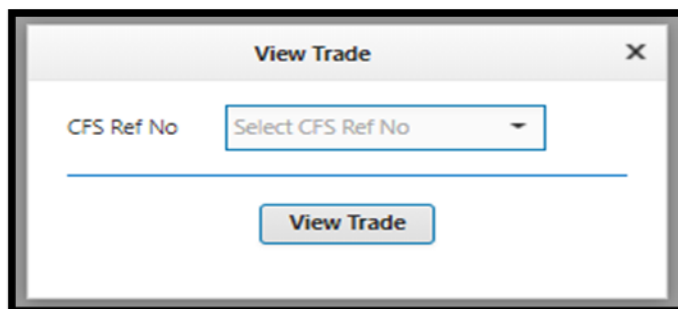


Operation	Accounting	Reports	Documentation	Audit	Help
Transaction					
Contract String					
Contract					
Invoice					
Debit/Credit Note					

View Trade:

Purpose: In this module User can only view their own existing Trade. No access of creating, Editing or Deleting any trade is there. User can only take print of their own existing Trade if required.

- Once user clicks on View Trade, the below screen will get display.
CFS Ref No. will be listed in the drop down based on logged in user's entity and If the Trade contains the respective counterparty of the Logged-in user in the contract string.



View Trade [X]

CFS Ref No Select CFS Ref No

View Trade

Action: - User needs to select the required CFS No. from drop down box and click on View Trade button.

Once user clicks on View Trade Button, the below screen will get display.

Operation
Accounting
Reports
Documentation
Audit
Help

VIEW TRADES

CFS Ref No: 21-1210
Parent Ref No:
CFS Ref No: 21-1210
Search
Status: Active
Created By: Riyanka Purkayastha
Created On: 31-05-2021

ORIGINATION

Trade Date	31-05-2021	Currency	USD	Transaction Type	Administrational
Transaction	Bank	Amount	65465.00	Transaction Sub Type	Trade Flow
Counter Party	Amaggi SA	Fx Rate	1.000000	Tenure Days	270
Risk Country	Bahrain	Amount (USD)	65465.00	Trade Flow	TF-211235
Risk Issuer		Instrument Type	Fx		
Comment					

DISTRIBUTION

SHIPMENT

ACCOUNTING

DOCUMENTATION

Print

The first block is **Origination** block.

It has following fields:

- 1) **Trade Date:** It is the date at which a company fixes a deal with Counterparty.
- 2) **Transaction:** It specifies the mode of transaction, containing 3 options i.e. Bank, Agent/Broker and Corporate.
- 3) **Counterparty:** A counterparty is the other party that participates in a financial transaction.
- 4) **Risk country:** It is the country to which the Counterparty belongs.
- 5) **Risk Issuer:** It specifies the bank which issues LC on behalf of Counterparty.
- 6) **Currency:** It specifies the currency in which trade/deal is fixed.
- 7) **Amount:** It specifies the amount corresponding to above Currency.
- 8) **Fx Rate:** It specifies the exchange rate w.r.t USD.
- 9) **Amount in USD:** It is calculated automatically based on Amount and Rate.
- 10) **Instrument Type:** It comes from the Instrument master to specify what type of instrument type.
- 11) **Transaction Type:** It specifies the type of transaction.
- 12) **Transaction Sub Type:** This field is depending on the transaction type field. It shows the option based on transaction type.
- 13) **Tenure (Days):** Textbox specifies the number of days in which trade will be closed. By default, it is 9 months or 270 days.
- 14) **Comments:** Textbox is for any remarks.

Note: - If user wants to see the details of Distribution, Shipment, Accounting & Documentation, then user needs to Click on left hand side box for the respective module.

If user wants to print the details, user can click the Print button.

- i. **Distribution:** This section depends on the origination section. The user can see details in distribution section if origination section is created.

DISTRIBUTION									
Investor Bank 1	Bank Name 1	Investor Bank 2	Bank Name 2	Amount	Margin Over Libor	Other Cost (\$)	Discount Date	Maturity Date	LC Number

It has following fields:

- 1) **Investor Bank 1:** It specifies the type of investor bank.
- 2) **Bank Name:** It specifies the actual bank playing the corresponding role of Investor bank.
- 3) **Investor Bank 2:** It specifies the type of second investor bank.
- 4) **Bank Name 2:** It specifies the actual bank playing the corresponding role of second Investor bank.
- 5) **Amount:** It specifies the amount to be discounted or collected from various bank.
- 6) **Margin over Libor:** It specifies the corresponding amount for margin.
- 7) **Other Cost (\$)** : It specifies miscellaneous cost if any.
- 8) **Discount Date:** It specifies the date on which LC will be considered for discounting.
- 9) **Maturity Date:** It specifies the date on which LC will be mature.
- 10) **LC No.:** It specifies the LC number.
- 11) **Remarks:** It specifies for any remarks.

- ii. **Shipment:** This section contains the information about the vessel, goods and their quantity which is ready for shipping. It is automatically populated based on selected Trade flow No in Origination.

SHIPMENT						
SHIPMENT BILL OF LADING						
Goods	Origin	Destination	Vessel	Quantity	BL Date	Remarks
Coal	Algeria	Brazil	Vessel k	545.0000	31/05/2021	
CSD Canola Oil	Angola	Australia	Vessel k	600.0000	02/06/2021	

It has following fields:

- a) **Origin:** It specifies the origin country.
- b) **Destination:** It specifies the destination country.
- c) **Vessel:** It specifies the Vessel name.
- d) **Quantity (MT):** It specifies the quantity of goods.
- e) **BL Date:** It specifies the date on which the bill is generated.
- f) **Remarks:** It specifies for any remarks.

- iii. **Accounting:** The Accounting Section is for specifying Income & Cost sections related to a trade. This section contains the two sub-section Profit-&-Loss and Balance sheet section.

ACCOUNTING																					
INCOME																					
Account Status	Booking Entity	Publish Status	Posting Date	JV NO	Currency	SUN Account	PNL Account	InterCompany Entity	Country	Fx Rate	Assignment No	PC Name	Text	Income	SUN Fx Rate						
Open	Gemmays	Posted	01-06-2021	792	USD	AE2	Realised Revenue Physical Sales	CINBV	The Netherlands	1.000000	21-1210	SFIG101T	INV80020-CAT-Gemmays-CINBV-CAT-DUE 31MAV21	-357520.00	1.000000						
<table border="1"> <thead> <tr> <th>Booking Entity</th> <th>Income(Doc CCY)</th> <th>Income(USD)</th> <th>Total Income(USD)</th> </tr> </thead> <tbody> <tr> <td>Gemmays</td> <td>0.00</td> <td>-357520.00</td> <td>-357520.00</td> </tr> </tbody> </table>														Booking Entity	Income(Doc CCY)	Income(USD)	Total Income(USD)	Gemmays	0.00	-357520.00	-357520.00
Booking Entity	Income(Doc CCY)	Income(USD)	Total Income(USD)																		
Gemmays	0.00	-357520.00	-357520.00																		
Transaction Income (USD):\$357,520.00																					
COST																					
Account Status	Booking Entity	Publish Status	Posting Date	JV NO	Currency	SUN Account	PNL Account	InterCompany Entity	Country	Fx Rate	Assignment No	PC Name	Text	Income	SUN Fx Rate						
Open	Gemmays	Not Posted			USD	AE2	Realised Cost of Sales Physical	CAT	Singapore	1.000000	21-1210	SFIG101T	INV13548-CAT-Gemmays-CINBV-CAT-DUE 31MAV21	95120.00							
Open	Gemmays	Not Posted			USD	AE2	Interest Expenses - Trading - Bank Discounting	CAT	Singapore	1.000000	21-1210	SFIG101T	INV13548-CAT-Gemmays-CINBV-CAT-DUE 31MAV21-LC COST	65.00							
Open	Gemmays	Not Posted			USD	AE2	Realised Cost of Sales Physical	CAT	Singapore	1.000000	21-1210	SFIG101T	INV13547-CAT-Gemmays-CINBV-CAT-DUE 31MAV21	262400.00							
<table border="1"> <thead> <tr> <th>Booking Entity</th> <th>Cost(Doc CCY)</th> <th>Cost(USD)</th> <th>Total Cost(USD)</th> </tr> </thead> <tbody> <tr> <td>Gemmays</td> <td>0.00</td> <td>357585.00</td> <td>357585.00</td> </tr> </tbody> </table>														Booking Entity	Cost(Doc CCY)	Cost(USD)	Total Cost(USD)	Gemmays	0.00	357585.00	357585.00
Booking Entity	Cost(Doc CCY)	Cost(USD)	Total Cost(USD)																		
Gemmays	0.00	357585.00	357585.00																		
Transaction Cost (USD):\$357,585.00																					
<table border="1"> <thead> <tr> <th>Booking Entity</th> <th>Income(USD)</th> <th>Cost(USD)</th> <th>Total PNL(USD)</th> </tr> </thead> <tbody> <tr> <td>Gemmays</td> <td>(\$357,520.00)</td> <td>\$357,585.00</td> <td>\$65.00</td> </tr> </tbody> </table>														Booking Entity	Income(USD)	Cost(USD)	Total PNL(USD)	Gemmays	(\$357,520.00)	\$357,585.00	\$65.00
Booking Entity	Income(USD)	Cost(USD)	Total PNL(USD)																		
Gemmays	(\$357,520.00)	\$357,585.00	\$65.00																		
Transaction PNL (USD):\$65.00																					
INCOME(BALANCE SHEET)																					
Account Status	Booking Entity	Publish Status	Posting Date	JV NO	Currency	SUN Account	PNL Account	InterCompany Entity	Country	Fx Rate	Assignment No	PC Name	Text	Income	SUN Fx Rate						
Open	Gemmays	Posted	01-06-2021	792	USD	AE2	Cofo International Netherlands B.V.	CINBV	The Netherlands	1.000000	21-1210	SFIG101T	INV80020-CAT-Gemmays-CINBV-CAT-DUE 31MAV21	357520.00	1.000000						
COST(BALANCE SHEET)																					
Account Status	Booking Entity	Publish Status	Posting Date	JV NO	Currency	SUN Account	PNL Account	InterCompany Entity	Country	Fx Rate	Assignment No	PC Name	Text	Income	SUN Fx Rate						
Open	Gemmays	Not Posted			USD	AE2	Concordia Agritrading Pte Ltd	CAT	Singapore	1.000000	21-1210	SFIG101T	INV13548-CAT-Gemmays-CINBV-CAT-DUE 31MAV21	-95185.00	1.000000						
Open	Gemmays	Not Posted			USD	AE2	Concordia Agritrading Pte Ltd	CAT	Singapore	1.000000	21-1210	SFIG101T	INV13547-CAT-Gemmays-CINBV-CAT-DUE 31MAV21	-262400.00	1.000000						
LIST OF POSTED ENTRIES																					
01/06/2021																					
Booking Entity	Posting Date			Posted On			JV No			Posted By											
Gemmays	01/06/2021						792			RiyankaP											

- iv. **Documentation:** The Documentation Section is for uploading documents associated with a transaction/trade. Documents related to a specific transaction can also be searched.

DOCUMENTATION				
CFS Ref No	Document Name	Added By	Added On	Remarks
Print				

Action Button: - If user wants to print the details, user can click the Print button.

5.2 Contract String

Purpose: Contract String defines which entity will sale to or purchase from which entity. There is a minimum of three and a maximum of six entities that will be involved in this contract string.

For UAE (GEMMAYZ) user, Contract String will show from which entity they have bought and to which entity they have sold only, and all fields are non-editable except Print Option.

- a) CFS Ref No. will be listed in the drop down based on logged in user's entity. and if the Trade contains the respective counterparty of the Logged in user in the contract string.

Action:- User needs to select the required CFS No. from drop down box and click on Show Contract String button.

Once user clicks on Show Contract String Button, the below screen will get display.

Contract 1		Contract 2		Contract 3	
CFS Ref No	21-1208				
DrCr No: Not Created	Invoice No: 13544/13545	DrCr No: Not Created	Invoice No: 80018	DrCr No: Not Created	Invoice No: 72039
Contract No: S0551642/P0551643		Contract No: S9000073/P9000074		Contract No: S9001231/P9001232	
Counter Party	CAI	Counter Party	Gemmayz	Counter Party	AAPL
Currency	USD	Currency	USD	Currency	USD
Goods	Corn	Goods	Corn	Goods	Corn
Vessel	Vessel n	Vessel	Vessel n	Vessel	Vessel n
Quantity	545.0000	Quantity	545.0000	Quantity	545.0000
Unit Price	4345	Unit Price	4345.9	Unit Price	4344
Sub Amount	2,368,025.00	Sub Amount	2,368,515.50	Sub Amount	2,367,480.00
Loading	Algeria	Loading	Algeria	Loading	Algeria
Destination	Brazil	Destination	Brazil	Destination	Brazil
Due Date	31/05/2021	Due Date	31/05/2021	Due Date	31/05/2021
Total Amount	2,368,025.00	Total Amount	2,368,515.50	Total Amount	2,367,480.00
Shipment	31/05/2021	Shipment	31/05/2021	Shipment	31/05/2021
Delivery	CFR	Delivery	CFR	Delivery	CFR

It has following fields:

- CFS Ref No:** It is a dropdown that selects any one CFS Ref no for creating contract string. This is a mandatory field.
- Counter Party:**
- Currency:** Dropdown field specifies the currency name which comes from the currency master
- Goods:** This field is automatically filled based on the Goods from shipment section.
- Quantity:** This field is automatically filled based on the Goods from shipment section.
- Unit Price:** Price for per unit quantity is entered by the user. It is a mandatory field.
- Sub Amount:** It is calculated based on Unit Price multiplied by quantity.

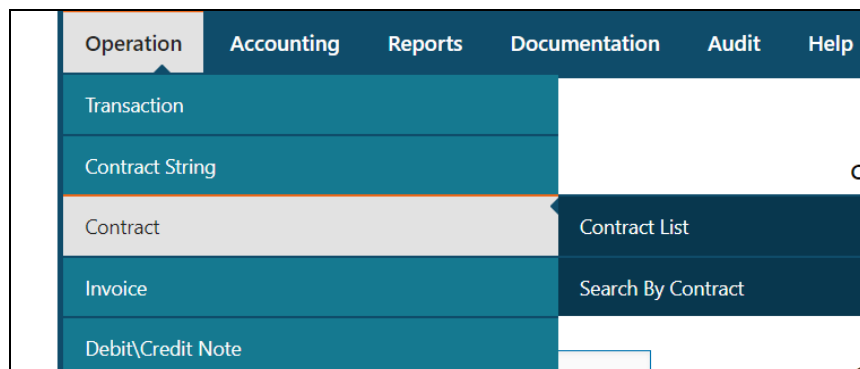
- h) **Loading:** It is the region from where the goods get loaded and this field is automatically based on the type of Goods selected in Goods field.
- i) **Destination:** destination where the goods will be kept, and this field is automatically filled based on the type of Goods selected in the Goods field.
- j) **Due Date:** The first due date of the goods block under the legal entity/ counter party of the contract string is reflected in the invoice.
- k) **Total Amount:** It is calculated based on Unit Price multiplied by quantity.
- l) **Shipment:** It is the date field which shows current date by default.
- m) **Delivery:** By default, it shows CFR if user wants to change it, they can.
- n) **Print Button:** Used to print the contract string report which shows all the contract string information against selected CFS ref no.

Action: - In contract string screen

Print Button: Used to print the details from which entity they have bought and to which entity they have sold only by clicking the Print button.

CFS Ref No 21-1208					
CAT		Gemmayz		AAPL	
S0551642		S9000073		S9001231	
P9000074		P9001232		P0551643	
Invoice No.	13544,13545	Invoice No.	80018	Invoice No.	72039
Dr/Cr No.		Dr/Cr No.		Dr/Cr No.	
Currency	USD	Currency	USD	Currency	USD
Goods	Com	Goods	Com	Goods	Com
Vessel	Vessel n	Vessel	Vessel n	Vessel	Vessel n
Quantity	545.0000	Quantity	545.0000	Quantity	545.0000
Unit Price	4345.00	Unit Price	4345.90	Unit Price	4344.00
Sub Amount	2,368,025.00	Sub Amount	2,368,515.50	Sub Amount	2,367,480.00
Loading Port	Brazil	Loading Port	Brazil	Loading Port	Brazil
Discharge Port	Brazil	Discharge Port	Brazil	Discharge Port	Brazil
Due Date	31 May 2021	Due Date	31 May 2021	Due Date	31 May 2021
Total Amount	2,368,025.00	Total Amount	2,368,515.50	Total Amount	2,367,480.00
Shipment	31 May 2021	Shipment	31 May 2021	Shipment	31 May 2021
Delivery	CFR	Delivery	CFR	Delivery	CFR

5.3 Contract



Contract List:

Purpose: - The screen will display only all the contracts for entity they have bought and to which entity they have sold only provided the Trade contains the respective counterparty of the Logged in user in the contract string.

CONTRACT					
Contract No	CFS Ref No	Seller Entity	Buyer Entity	Contract Date	Status
S9000069	21-1035	Gemmayz	CAT	02/06/2021	Active
P9000070	21-1035	CAT	Gemmayz	02/06/2021	Active
S9001109	21-1035	AAPL	Gemmayz	02/06/2021	Active
P9001110	21-1035	Gemmayz	AAPL	02/06/2021	Active
S9000065	20-1815	Gemmayz	CAT	09/12/2020	Active
P9000066	20-1815	CAT	Gemmayz	09/12/2020	Active
S7001121	20-1815	CRSA	Gemmayz	09/12/2020	Active
P7001122	20-1815	Gemmayz	CRSA	09/12/2020	Active
S9000061	20-1698	Gemmayz	CAT	29/09/2020	Active
P9000062	20-1698	CAT	Gemmayz	29/09/2020	Active
S7000919	20-1698	CRSA	Gemmayz	29/09/2020	Active
P7000920	20-1698	Gemmayz	CRSA	29/09/2020	Active
S9000057	20-1656	Gemmayz	CAT	15/09/2020	Active
P9000058	20-1656	CAT	Gemmayz	15/09/2020	Active
S7000875	20-1656	CRSA	Gemmayz	15/09/2020	Active

Search by Contract: By clicking on “search by contract” we can display the contract string based on its respective contract no. (sales/purchase) for logged in user’s entity.

Search By Contract No

Contract No

S0000987

Show Contract String

Action:

Show Contract String: By clicking this button we can access the contract string based on the contract no. (sales/purchase) that is selected from the contract no. dropdown.

Note:

We can access and utilize the contract string in the same manner from search-by-contracts as we can in contract string.

Action Button: - If user wants to print the details, user can click the Print button.

5.4 Invoice

Purpose: It is used to view the invoice for the particular entity which is generated in contract string section. Entities will be shown based on selected **CFS** Ref no. Every entity generates the invoice only for sale.

Operation	Accounting	Reports	Documentation	Audit	Help
Transaction					
Contract String	OPE				
Contract					
Invoice	Invoice List				
Debit\Credit Note	View Invoice				

Invoice List:

By clicking the Invoice List we can access the page with all the invoice records (Submitted By Ops, finalized & not finalized) for the entity involved in a particular trade.

INVOICES							
Status	Invoice No	CFS Ref No	Seller Entity	Buyer Entity	Invoice Date	Action	
Not Finalised	80021	21-1214	Gemmayz	CAT	07/06/2021	☐	
Finalized	80020	21-1210	Gemmayz	CINBV	31/05/2021		
Finalized	13548	21-1210	CAT	Gemmayz	31/05/2021		
Finalized	13547	21-1210	CAT	Gemmayz	31/05/2021		
Finalized	80019	21-1209	Gemmayz	CINBV	31/05/2021		
Finalized	13546	21-1209	CAT	Gemmayz	31/05/2021		
Finalized	80018	21-1208	Gemmayz	AAPL	31/05/2021		
Finalized	13545	21-1208	CAT	Gemmayz	31/05/2021		
Finalized	13544	21-1208	CAT	Gemmayz	31/05/2021		
Finalized	80017	21-1207	Gemmayz	CAT	28/05/2021		

Page 1 of 5 (43 items) 1 2 3 4 5 Page size: 10 Finalize

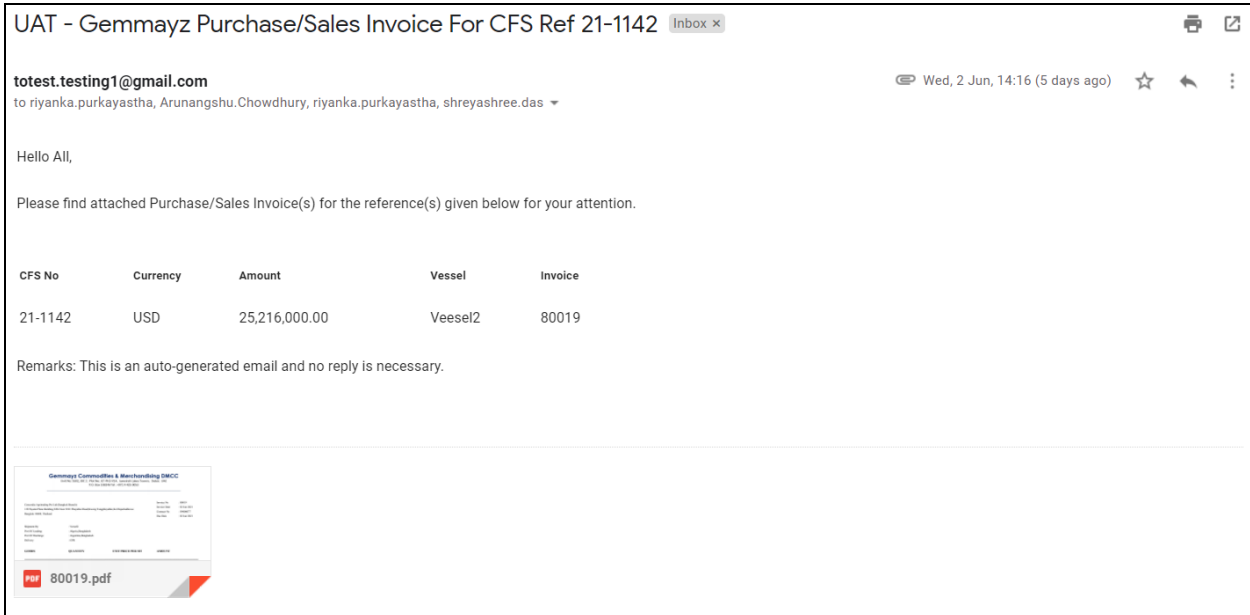
To view the details of invoice when not finalized/Submitted By Ops, user can click on Left-Hand side button. The page will be opened like the picture given below. User can only view this page.

Not Finalised	80021	21-1214	Gemmayz	CAT	07/06/2021	☐
---------------	-------	---------	---------	-----	------------	--------------------------

Due Date	07/06/2021	Invoice Date	07/06/2021
Goods	Quantity	Unit Price	Total
Barley	700.0000	43565.00	30,495,500.00
Crude Sun Flower Oil	799.0000	54364.00	43,436,836.00
Description		Additional Cost or Adjustments	0
Description		Additional Cost or Adjustments	0
Description		Additional Cost or Adjustments	0
Payment Instruction		Grand Total	73,932,336.00

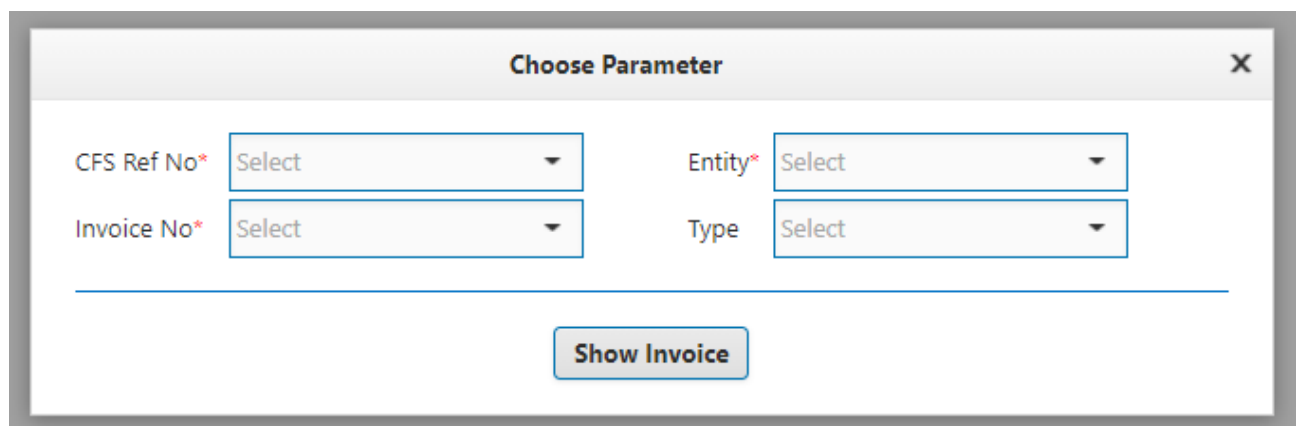
After CFS Ops team submit the invoice for finalization, User will get an email and the status of the Not finalized invoices will be changed into “Submitted By Ops”

Sample Email:



User of GEMMAYZ can only finalize “submitted by ops” invoices with GEMMAYZ as seller entity. For finalizing the “Submitted By Ops” invoices, user needs to click on the check box and click on Finalize button to send the invoice for accounting.

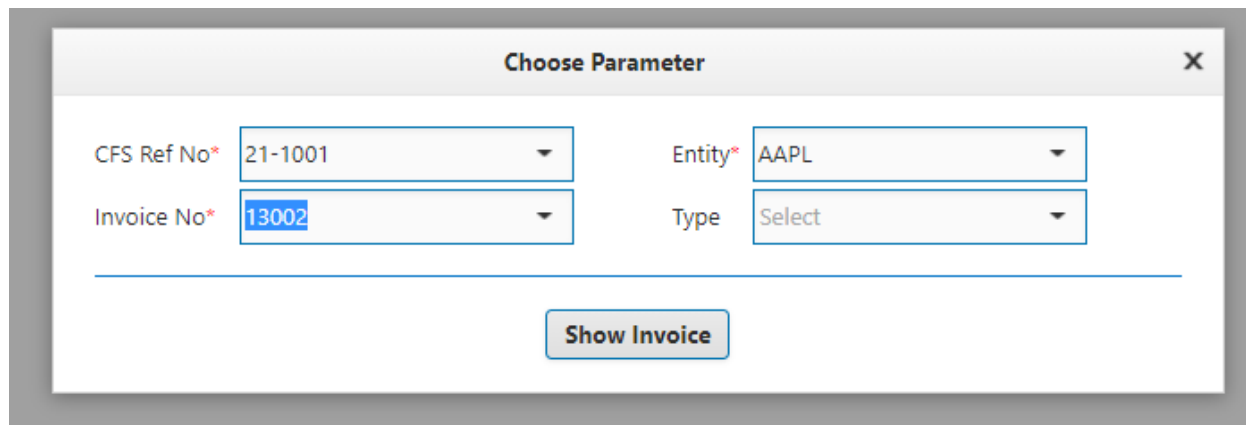
View Invoice: It is used to view the invoice for the particular entity which is generated in contract string section. By clicking the View-Invoice button we can access the below page to see the details of INVOICE for the entity of logged-in user’s entity involved in a particular trade.



User needs to enter the mandatory fields in sequence.

1. CFS Ref No. will be listed in the drop down based on logged in user’s entity. and if the Trade contains the respective counterparty of the Logged in user in the contract string.
2. Entity name (buy & sell entities will be listed) and user needs to select the required entity.

3. The invoice numbers will be listed depending on selected entity & CFS No. and user needs to select the required invoice number.
4. Type is optional. User can select either Bank or Internal (by default it is Internal).
5. Then click on Show Invoice. The invoice will get display on the screen.



X

Choose Parameter

CFS Ref No* 21-1001 ▼

Invoice No* 13002 ▼

Entity* AAPL ▼

Type Select ▼

Show Invoice

Sample GEMMAYZ Invoice Format (which will be displayed on the screen) and can be printed or download by clicking on the respective icon which are there at the top:

Gemmayz Commodities & Merchandising DMCC

Unit No: 1602, JBC 2, Plot No: JLT-PH2-V1A, Jumeirah Lakes Towers, Dubai, UAE
P.O. Box 338246 Tel : +971 4 425 0053

Concordia Agritrading Pte Ltd
8 Shenton Way AXA Tower #29-01
Singapore 068811

Invoice No : 80021
Invoice Date : 07 Jun 2021
Contract No : S9000083
Due Date : 07 Jun 2021

Shipment By : Vessel03
Port Of Loading : Algeria,Bangladesh
Port Of Discharge : Australia,Belgium
Delivery : CFR

GOODS	QUANTITY	UNIT PRICE PER MT	AMOUNT
Barley	700.0000 MTS	USD 43,565.00	USD 30,495,500.00
Crude Sun Flower Oil	799.0000 MTS	USD 54,364.00	USD 43,436,836.00

Outside the scope of VAT	Total	USD 73,932,336.00
		=====
		To your debit
		S.E.&O.

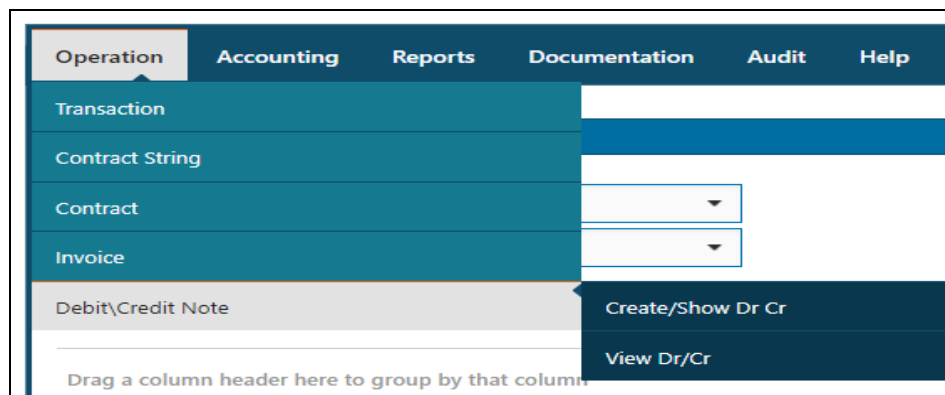
CFS Ref: 21-1214

TSMOPP

Company is registered & Licensed as a FREEZONE Company under the Rules & Regulations of DMCCA

5.5 Debit\Credit Note

Purpose: To display the debit/credit note for a particular entity against the invoice.



The screenshot shows the RENSOL application interface with a top navigation bar containing 'Operation', 'Accounting', 'Reports', 'Documentation', 'Audit', and 'Help'. Below this, a sidebar menu is visible with options: 'Transaction', 'Contract String', 'Contract', 'Invoice', and 'Debit\Credit Note'. The 'Debit\Credit Note' option is highlighted, and a dropdown menu is open showing 'Create/Show Dr Cr' and 'View Dr/Cr'. A tooltip at the bottom of the sidebar says 'Drag a column header here to group by that column'.

Action: - User needs to click Create/Show Dr Cr button.

Create/Show Dr Cr

The Dr/Cr records are retrieved from the contract string for all CFS Ref No. based on logged in user's entity and if the Trade contains the respective counterparty of the Logged in user in the contract string. GEMMAYZ users can also finalize DR/CR records .

DEBIT CREDIT NOTE						
Status	CFS Ref No	Seller Entity	Buyer Entity	Dr/Cr No	Date	Action
Not Finalized	21-1214	Gemmayz	CAT	DN/Gemmayz/21/65	07/06/2021	Show ☐
Not Finalized	21-1214	Gemmayz	AAPL	CN/Gemmayz/21/66	07/06/2021	Show ☐
Not Finalized	21-1208	Gemmayz	CAT	DN/Gemmayz/21/67	07/06/2021	Show ☐
Not Finalized	21-1208	Gemmayz	CAT	CN/Gemmayz/21/68	07/06/2021	Show ☐

Page 1 of 1 (4 items) ◀ 1 ▶ Page size: 10 ▼

[Finalize](#)

Action:- If user clicks on “Show” button for the Not Finalized Dr/Cr Note, it will display the details.

DrOrCr*	Debit	CFS Ref No*	21-1214	Issuer*	Gemmayz
Issued To*	CAT	Invoice	Select Invoice	Contract No	S9000083
Currency*	USD	Date*	07/06/2021	Due Date*	07/07/2021
Remarks	Enter Remarks				

Goods	Description	Quantity	Unit Price	Total
Barley	Barley	700.0000	43565.000000	30,495,500.00
Crude Sun Flower Oil	Crude Sun Flower Oil	799.0000	54364.000000	43,436,836.00
Description			Additional Cost or Adjustments	0
Description			Additional Cost or Adjustments	0
Description			Additional Cost or Adjustments	0
Grand Total				73,932,336.00

[Cancel](#)

Action:- If user clicks on checkbox button for the Not Finalized Dr/Cr Note, and then clicks on Finalize button, then the selected Dr/Cr Note will get finalized.

View Dr/Cr

Purpose: - To Generate report for Debit/Credit Note:

Action:-

1. CFS Ref No. will be listed in the drop down based on logged in user's entity. and if the Trade contains the respective counterparty of the Logged in user in the contract string.
2. Entity name (by default, it will display GEMMAYZ) from drop-down list and user needs to select the required entity.
3. Type is optional. User can select either Bank or Internal (by default it is Internal).

Once user clicks on Submit button if entering the required values, the below screen will get display.

Gemmayz Commodities & Merchandising DMCC

Unit No: 1602, JBC 2, Plot No: JLT-PH2-V1A, Jumeirah Lakes Towers, Dubai, UAE
P.O. Box 338246 Tel : +971 4 425 0053

CREDIT NOTE

Agrilink Asia Pvt Ltd
C/215, 215 Atrium 2nd Floor
Near Courtyard Marriott, Andheri-Kurla
Road
Andheri (East)
Mumbai - 400093
Maharashtra India

No : 21/66
Date : 07 Jun 2021

Shipment By : Vessel03
Port Of Loading : Algeria,Bangladesh
Port Of Discharge : Australia,Belgium

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
-------------	----------	------------	--------

Total

=====

Outside the scope of VAT

To Your Credit
S. E. & O.

CFS No. 21-1214

TSFMOPP

Company is registered & Licensed as a FREEZONE Company under the Rules & Regulations of DMCCA

6 Accounting

6.1 Trade Accounting

All accounts related data is to be accessed from here.

Trade Date	CFS Ref No.	Counterparty	Issuing Bank	Distribution Bank	Vessel	Currency	Amount
01/02/2019	19-1004	AAPL			Star Helena	INR	1,014,762,525.00
29/01/2019	19-1005	AAPL			Neva	INR	432,653,000.00
01/02/2019	19-1006	AAPL			Jin Zhu Hai	INR	1,655,432,298.00
01/02/2019	19-1007	AAPL			Key Future	INR	1,862,033,121.00
07/02/2019	19-1008	AAPL	DB, Mumbai	DB, Singapore	Hai Jin	USD	17,117,132.33

a) Once user clicks on Trade Accounting, the below screen will get display.
CFS Ref No. will be listed in the drop down based on logged in user's entity and If the Trade contains the respective counterparty of the Logged-in user in the contract string.

Action Button:- By clicking this “Go To Accounting” button, the below sub-menus will get display.

Commodity and Financial Services

Welcome Rakesh Jain | 08 March 2021

OperationAccountingReportsDocumentationAuditHelp

TRADE

CFS Ref No: 21-1001

Parent Ref No:

CFS Ref No: 21-1001

Status: Active

Created By: Siraj Chakrabarti

Created On: 21-01-2021

ORIGINATION

DISTRIBUTION

SHIPMENT

ACCOUNTING

DOCUMENTATION

Print

Copy

Clone

Void

Activate

Finalize

ORIGINATION: User clicks on “ORIGINATION” to view the details.

TRADE

CFS Ref No: 21-1008

Parent Ref No:

CFS Ref No: 21-1008

Status: Active

Created By: Siraj Chakrabarti

Created On: 10-03-2021

ORIGINATION

Trade Date*

10/03/2021

Currency*

USD

Transaction Type*

Administrational

Transaction*

Bank

Amount*

123,654.00

Transaction Sub Type*

Trade Flow

Counterparty*

Aredin

Fx Rate*

1

Tenure Days

270

Risk Country*

Austria

Amount in USD

123,654.00

Trade Flow*

Risk Issuer

Akbank,Malta

Instrument Type*

L/C

Comment

Enter comment

Bloomberg Trade

Print

DISTRIBUTION

Action: User can print the origination details by clicking the Print button. Once user clicks on Print button, the below report (sample) will get display which can be printed or downloaded by clicking on the respective icon mentioned in the header.

ORIGINATION

+ 🖨️ 📄 📁 🔍

Trade Origination

CFS RefNo 21-1001

Status	Active	Created By:	Siraj Chakrabarti	Created On:	21/01/2021
---------------	--------	--------------------	-------------------	--------------------	------------

Trade Date	21/01/2021	Currency	USD	Transaction Type	Administrational
Transaction	Bank	Amount	0.00	Transaction Sub	Trade Flow
Counterparty	AAPL	Fx Rate	1.00	Tenure Days	270
Risk Country	Algeria	Amount in USD	0.00	Trade Flow	TF-201073
Risk Issuer		Instrument Type	Administration		

Comment

DISTRIBUTION: User clicks on “DISTRIBUTION” to view the details. The below screen will get display.

TRADE

CFS Ref No: 21-1001

Parent Ref No:

CFS Ref No: 21-1001

Status: Active

Created By: Siraj Chakrabarti

Created On: 21-01-2021

ORIGINATION

DISTRIBUTION

+

Investor Bank 1	Bank Name	Investor Bank 2	Bank Name 2	Amount	Margin Over Libor	Other Cost	Discount Date	Maturity Date	LC No	Remarks	Action
No data to display											

[Save changes](#) [Cancel changes](#)

SHIPMENT

ACCOUNTING

SHIPMENT: User clicks on “SHIPMENT” to view the details. The below screen will get display.

Operation
Accounting
Reports
Documentation
Audit
Help

TRADE

CFS Ref No: 21-1001
Parent Ref No:
CFS Ref No: 21-1001
Status: Active
Created By: Siraj Chakrabarti
Created On: 21-01-2021

ORIGINATION

DISTRIBUTION

SHIPMENT

SHIPMENT(BILL OF LADING)

Goods	Origin	Destination	Vessel	Quantity(MT)	BL Date	Remarks
Soybeans	Brazil	China	INO 20231 CRSA fwd	58000.0000	01/09/2021	

Save changes Cancel changes

Accounting: After Click on left hand side box of Accounting section user can open this section. The Accounting Section is for specifying Income & Cost sections related to a trade. This section contains the two sub-section Profit-&-Loss and Balance sheet section. This section is used for SUN Posting.

ACCOUNTING

INCOME SEGMENT

Action	Account Status	Booking Entity	Publish Status	JV NO	Parent JV NO	Journal Type	Transaction Date	Posting Date	Due Date	L2	Company SUN Account	SUN PNL Account	SUN PNL Code	InterCo. Entity	InterCo. Code	Country	Curre
	Open	Gemmayz	Posted	56767		SI	31/05/2021	31/05/2021	31/05/2021	TSFMOPF/AE2	Realised Revenue Physical Sales 006230204000000			CINBV	ICNL02	The Netherlands	USD

Booking Entity

Amnt Doc CCY

Amnt(USD)

Total Income

Gemmayz	\$0.00	(\$2,978,425.00)	(\$2,978,425)
---------	--------	------------------	---------------

Transaction Income (USD):(\$2,978,425.00)

COST SEGMENT

Action	Account Status	Booking Entity	Publish Status	JV NO	Parent JV NO	Journal Type	Transaction Date	Posting Date	Due Date	L2	Company SUN Account	SUN PNL Account	SUN PNL Code	InterCo. Entity	InterCo. Code	Country	Currency
	Open	Gemmayz	Posted	56767		PI	31/05/2021	31/05/2021	31/05/2021	TSFMOPF/AE2	Realised Cost of Sales Physical 007230203000000			CAT	ICSG02	Singapore	USD

Vessel Vessel k

Booking Entity

Amnt Doc CCY

Amnt(USD)

Total Cost

Gemmayz	\$0.00	\$2,978,425.00	\$2,978,425.00
---------	--------	----------------	----------------

Transaction Cost (USD):\$2,978,425.00

Booking Entity

Income(USD)

Cost(USD)

Total PNL (USD)

Gemmayz	(\$2,978,425.00)	\$2,978,425.00	\$0.00
---------	------------------	----------------	--------

Transaction PNL (USD):\$0.00

Post

Note:

Entries of Accounting section depends on the **Contract String** form fields. Here user only can print the details and do the SUN Posting.

Income & Cost Segment: The Purchase will be displayed in Cost segment and Sale will be displayed in Income segment.

It has following fields:

Account Status: Label displays corresponding line item for purchase or sales as **Open** until the trade settles. When the trade is settled then the status will be **Closed**.

Booking Entity: Display the Legal Entity which had been used in contract string.

Publish Status: Label displays 'Posted' if the entry is already posted on SUN. If it is Posting, then the status will be 'Posting' and If not posted then status will be 'Not Posted'.

JV NO: After SUN posting it will return a JV No.

Parent JV NO: At the time of Reverse posting, through Parent JV no we keep tracking which particular JV no is reversed.

Journal Type: It specifies the type of journal.

Transaction Date: Date of Trade

Posting Date: The date on which the entry will be posted on SUN.

Due Date: The first due date of the goods block under the legal entity/ counter party of the contract string is reflected.

L2: It refers to the strategy Code name.

Company SUN/SAP Account: Displays SUN/SAP Account based on booking entity.

SUN/SAP PNL Account: Displays the PNL Account No. corresponding to Sale or Purchase.

SUN/SAP PNL Code: Displays the PNL Code corresponding to Sale or Purchase.

(SUN/SAP PNL Account and SUN/SAP PNL Code are both interrelated fields).

Interco. Entity: It is the third-party Name depending on the selected legal entity.

Interco. Code: It is the third-party code depending on the selected legal entity.

Country: It specifies the Country to which the Legal Entity belongs.

Currency: It specifies the currency which is involved in the trade.

Fx Rate: It displays rate which is coming from the CSIL system.

Assignment No.: It displays the Assignment No. corresponding to line item for purchase or sales.

Profit Centre: It specifies PGU name based on selected legal entity.

Text: Textbox captures remark such as CFS 15_140001-NBV-CAT-TGS-GEMMAYZ-NBV (or) CFS15-140001-LC charges.

Amount: Textbox specifies the amount corresponding to above Currency.

SUN/SAP Fx Rate: It displays the SAP Account No. based on Company and Chart of Accounts.
(Rate and SUN/SAP Rate both depend on the Currency).

Amount (USD): It is calculated based on Amount divided by Rate.

Actions:

Select: Selects the row for SUN Posting.

Post: Open Popup Box for Posting.

Balance Sheet: Same columns as Income & Cost Segment

Account Posting:

If user wants to post, then needs to click on Select Box under Action column (provided Account Status is Open and Publish Status is Not Posted) and then click on Post button.

We can post the accounting records for every entity (one at a time) from Trade Accounting section by ticking the checkbox under Income/Cost segment – given that the entity has a respective balance sheet statement.

Action	Account Status	Booking Entity	Publish Status	JV NO	Parent JV NO	Journal Type	Transaction Date	Posting Date	Due Date	L2	Company SUN Account	SUN PNL Account	SUN PNL Code	InterCo. Entity	InterCo. Code	Country
☒ Open		Gemmayz	Not Posted			PI	31/05/2021		31/05/2021		TSMOPP AE2	Realised Cost of Sales Physical	007210203000000	CAT	ICSG02	Singapore
☐ Open		Gemmayz	Not Posted			PI	31/05/2021		31/05/2021		TSMOPP AE2	Interest Expenses - Trading - Bank Discounting	007210203000006	CAT	ICSG02	Singapore
☐ Open		Gemmayz	Not Posted			PI	31/05/2021		31/05/2021		TSMOPP AE2	Realised Cost of Sales Physical	007210203000000	CAT	ICSG02	Singapore

Vessel

Booking Entity	Ant Due CLY	Ant Due USD	Total Cost
Gemmayz	\$200	\$357,585.00	\$357.58

Transaction Cost (USD):\$357,585.00

Booking Entity	Income(USD)	Cost(USD)	Total PNL(USD)
Gemmayz	(\$357,530.00)	\$357,585.00	\$65.00

Transaction PNL (USD):\$65.00

Once user clicks on Post Button, it will display the below screen.

Account Posting Details

Gemmayz Commodities & Merchandising DMCC

Short Name: Gemmayz

S No.	Accounting Period	Posting Date	Due Date	Description	Debit Credit	Account Code	Currency Code	Transaction
1	0052021	07/06/2021	31/05/2021	INV13548-CAT-Gemmayz-CINBV-CAT-DUE 31MAY21	C	ICSG02	USD	
2	0052021	07/06/2021	31/05/2021	INV13547-CAT-Gemmayz-CINBV-CAT-DUE 31MAY21	C	ICSG02	USD	
3	0052021	07/06/2021	31/05/2021	INV13548-CAT-Gemmayz-CINBV-CAT-DUE 31MAY21	D	007210203000000	USD	
4	0052021	07/06/2021	31/05/2021	INV13548-CAT-Gemmayz-CINBV-CAT-DUE 31MAY21-LC COST	D	007210203000006	USD	
5	0052021	07/06/2021	31/05/2021	INV13547-CAT-Gemmayz-CINBV-CAT-DUE 31MAY21	D	007210203000000	USD	

☒ Manual Post
☐ SUN Post

It has following fields:

Accounting Period: It is showing the month and year of the current accounting period.

Posting Date: The date on which the entry was posted to SUN/SAP

Due Date: The first due date of the goods block under the legal entity/ counter party of the contract string is reflected.

Description: It refers to the journal description.

Debit Credit: It is showing entry is for Debit or Credit.

Account Code: It is showing the PNL account code.

Currency Code: It specifies the currency code which is involved in the trade.

Transaction Amount: It specifies the amount of transaction.

Base Amount: It is showing the USD amount.

Reporting Amount: It is showing the USD amount.

PGU: It specifies PGU name based on selected legal entity.

Counter Party: It shows the counter party which is involved in the trade.

Business Location Code: It specifies the location.

Transaction Date: It specifies the date of transaction.

Transaction Reference: It specifies the transaction reference.

Tax Code: specify the Tax code.

Sub Product: It specifies the Goods Code.

Contract Number: It shows the contract no. which belongs to a legal entity.

Load Port: It is the region from where the goods get loaded.

Discharge Port: It is the destination where the goods will be kept.

Journal Type: It specifies the type of journal.

Actions:

Manual Post: This manual posting is required, if the required record got posted in SUN but due to some issues, it did not get posted in CFS Database. By clicking on this button, the user must enter the JV no. and then post the trade accounting records into CFS database.

Once user enters the required JV Number and clicks on Submit button, a screen will get popped-up with Success or Failure message.

Once it is posted manually, user can check the status by clicking on Accounting section for the same CFS Number for which manual posting had been done.

JV Number will get display under JV NO. column, Publish Status will show as "Posted" and one new action button as "RE" will get display under Action column which is Reverse Posting.

Sun Post: By clicking on this button, the user does not need to enter a JV no. and can directly post the trade accounting records into SUN Systems.

The record gets posted in SUN and Journal Number gets updated in CFS Database for the respective invoice.

Once it is SUN posted, user can check the status by clicking on Accounting section for the same CFS Number for which manual posting had been done.

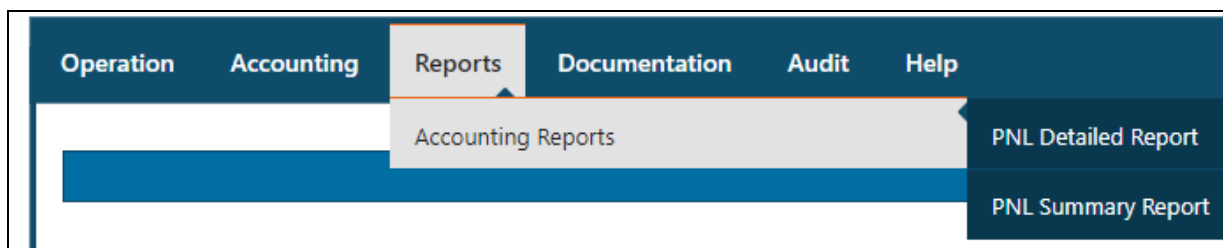
JV Number will get display under JV NO. column, Publish Status will show as “Posted” and one new action button as “RE” will get display under Action column which is Reverse Posting.

Reverse Posting:

Re button: If we commit a mistake by sending a wrong record for invoice or debit/credit note then by ticking the checkbox and then clicking the RE button (within the cost/income segment inside trade-accounting section), we can **repost** the record into SUN in order to **nullify** (balance) the record(s).

7 Reports

7.1 Accounting Reports



PNL Detailed Report

Purpose: This report is used to show the total income and cost by Booking entities with the detailed Profit and loss records for each trade.

Action:-

1. Settlement From Date
2. Settlement To Date
3. Entity name (by default, it will be GEMMAYZ) from drop-down list and user needs to select the required entity.
4. Transaction Type is optional. User can select from drop-down list depending on the requirement.
5. Transaction Sub Type is optional. User can select from drop-down list depending on the requirement.

Once user clicks on Submit button if entering the required values, the below screen will get display.

Profit & Loss Detailed Report

Selection Criteria

Report run Date & Time: 07/06/2021 11:36 AM

From Date: 01-Jan-2021

To Date: 07-Jun-2021

Booking Entity: Gemmayz

Transaction Type: ALL

Transaction Sub Type: ALL

Trade Accounting

Serial No	CFS Ref No	Currency	Income(USD)	Cost (USD)	Total Profit/Loss(USD)
Gemmayz					
1	21-1207	USD	-237,976,578.00	237,976,578.00	0.00
2	21-1208	USD	-2,368,515.50	2,368,025.00	-490.50
3	21-1209	USD	-2,978,425.00	2,978,425.00	0.00
4	21-1210	USD	-357,520.00	0.00	-357,520.00
Total as per legal entity:			-243,681,038.50	243,323,028.00	-358,010.50
Grand Total:			-243,681,038.50	243,323,028.00	-358,010.50

PNL Summary Report

Purpose: This report is used to summarize the profit and loss records for all the Booking entities and the grand total for income and cost is shown at the bottom. I.e. it is now classified by Booking entity, as is the case in Profit and loss detail Report.

Action:-

1. Settlement From Date
2. Settlement To Date
3. Booking Entity name (by default, it will be GEMMAYZ) from drop-down list and user needs to select the required entity.
4. Transaction Type is optional. User can select from drop-down list depending on the requirement.
5. Transaction Sub Type is optional. User can select from drop-down list depending on the requirement.

6. CFS No. is optional. CFS Ref No. will be listed in the drop down based on logged in user's entity. and if the Trade contains the respective counterparty of the Logged in user in the contract string

Once user clicks on Submit button if entering the required values, the below screen will get display

Profit & Loss Summary Report

Selection Criteria

Report run Date & Time: 07/06/2021 11:38 AM

From Date: 01-Jan-2021

To Date: 07-Jun-2021

Booking Entity: Gemmayz

CFS No: ALL

Transaction Type: ALL

Transaction Sub Type: ALL

Trade Accounting					
Serial No	CFS Ref No	Currency	Income (USD)	Cost (USD)	Profit (USD)
1	21-1207	USD	-237,976,578.00	237,976,578.00	0.00
2	21-1208	USD	-2,368,515.50	2,368,025.00	-490.50
3	21-1209	USD	-2,978,425.00	2,978,425.00	0.00
4	21-1210	USD	-357,520.00	0.00	-357,520.00
Grand Total:			-243,681,038.50	243,323,028.00	-358,010.50

8 Audit

8.1 User Access report

Purpose: The User Access Report is used to collect the information about what forms a specific user has access to and at what date & time the user has last accessed the form(s) and what action has been taken by the user. The data to be displayed on the report can be filtered according to the user parameter. This UAR will be accessible by CFS Country Controller & CFS Global Controller provided access have been granted in User Access Role module.

Action:-

8. From Date

9. To Date

10. All Usernames will be listed in the drop down based on logged in user's entity.

Once user clicks on Submit button if entering the required values, the below screen will get display

User Access Report					
Selection Criteria					
Country: UAE			Report run Date & Time: 07/06/2021 11:39 AM		
From: 07-May-2021			User: ALL		
			To: 07-Jun-2021		
Country	User Name	Serial No	Form Name	Date & Time	Action Taken
UAE	Fatima Zahra				
		1	Open Trade	07/06/2021 11:06 AM	Viewed Home screen
		2	LogOut	07/06/2021 11:01 AM	Logout
		3	Open Trade	07/06/2021 10:14 AM	Viewed Home screen
		4	LogOut	07/06/2021 10:11 AM	Logout
		5	Open Trade	07/06/2021 10:01 AM	Viewed Home screen
		6	Open Trade	07/06/2021 09:38 AM	Viewed Home screen
		7	LogOut	07/06/2021 05:51 AM	Logout
		8	Open Trade	07/06/2021 05:40 AM	Viewed Home screen
		9	Open Trade	07/06/2021 05:36 AM	Viewed Home screen
		10	LogOut	31/05/2021 08:19 AM	Logout
		11	Open Trade	31/05/2021 08:07 AM	Viewed Home screen
		12	LogOut	31/05/2021 08:05 AM	Logout
		13	Open Trade	31/05/2021 08:01 AM	Viewed Home screen
		14	LogOut	31/05/2021 06:26 AM	Logout
		15	Open Trade	31/05/2021 06:13 AM	Viewed Home screen
		16	LogOut	31/05/2021 06:10 AM	Logout
		17	Open Trade	31/05/2021 06:06 AM	Viewed Home screen
		18	LogOut	31/05/2021 06:06 AM	Logout
		19	Open Trade	31/05/2021 05:57 AM	Viewed Home screen
		20	LogOut	31/05/2021 05:55 AM	Logout
		21	Open Trade	31/05/2021 05:49 AM	Viewed Home screen
		22	LogOut	28/05/2021 01:44 PM	Logout
		23	Open Trade	28/05/2021 01:30 PM	Viewed Home screen
		24	LogOut	28/05/2021 01:28 PM	Logout
		25	Open Trade	28/05/2021 01:25 PM	Viewed Home screen

9 Help

9.1 Help

Purpose: The Help is used to download User Manual for only logged-in user's entity.

Operation	Accounting	Reports	Documentation	Audit	Help
					User Manual

If user clicks on User Manual, the manual will get automatically downloaded for the respective logged-in user's entity.

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